

August 2015

Dear DSTY Parents,
保護者の皆さまへ

Thank you for supporting the mensa services last year! Maik and team worked hard making delicious meals to meet and exceed your child's lunch needs. This year we're planning more freshly made goodness so we hope to see your family in the mensa. In addition to having a balanced lunch, our full service food and beverage program includes several services which are outlined below.

いつもシーザースキッチンをご利用いただきまして誠にありがとうございます。本年度もカフェテリアのスタッフが腕によりをかけた美味しいランチとともに、皆さまのご利用をお待ちしております。シーザースキッチンでは栄養バランスの取れたランチに加え、ほかにもさまざまなプログラムをご用意しています。

1. **Cafeteria Lunch Program** (Annual lunch or basic/daily plan option)
カフェテリアランチプログラム（「年間プラン」及び「ベーシックプラン」からお選びいただけます）
2. **Morning Breakfast/Snack Program** (cafeteria will open from 7:30 am)
朝食/午前のスナックプログラム（毎朝午前7時30分からの軽食サービスです）
3. **Afternoon Snack Program** (cafeteria will remain open until 4 pm)
午後のスナックプログラム（焼きたてのベーカリーアイテムやヘルシーなスナックサービス。毎日4時までです）
4. **Kindergarten Delivery Program** (classroom lunch service)
Kindergarten お弁当デリバリープログラム（お弁当を Kindergarten のクラスまでお届けします。）

Lunch Plan Options and System Explanation

ランチプランの種類とシステムのご説明

Please note that we have an explanation sheet that explains our Cashless Cafeteria system and the two available lunch options, Annual Lunch and Basic Lunch Plans.

ランチプランには「年間プラン」と「ベーシックプラン」の2種類をご用意しています。カフェテリアシステムのご案内と、ランチプランの詳しい内容については別紙をご覧ください。

To learn more about Cezars Kitchen or for general information, please visit www.cezarskitchen.com or feel free to email directly at dsty@cezarskitchen.com or call our customer service office in Nagoya at 052-229-8571.

ウェブサイト上でも詳しいサービス内容がご覧頂けます。（<https://cezarskitchen.com/ja/>）

Eメール（dsty@cezarskitchen.com）、お電話（052-229-8571）でもご質問等受け付けております。お気軽にお問い合わせください。

Thank you very much for choosing Cezars Kitchen!
皆さまのご利用をお待ちしております。

ANNUAL LUNCH PLAN

SERVICE FEES 2015-2016

[A] Annual Classroom Delivery Plan	Kindergarten	¥78,038 (84,280 tax incl.)
[B] Annual Lunch Plan	Grades 1-4	¥90,778 (98,040 tax incl.)
[C] Annual Lunch Plan	Grades 5 - Adult	¥98,741(106,640 tax incl.)

WHY ANNUAL LUNCH: Cezars Kitchen recommends the Annual Plan option as the right choice for your child if any of the following reasons below apply to your family's situation:

1. Your company subsidizes all or part of your child's school lunch. An invoice can be issued upon request.
2. You want to ensure your child enjoys a balanced hot lunch every day and are not interested in snacks.
3. You prefer to avoid the hassle of making continual payments throughout the year.

PAYMENT EXPLANATION: Lunch service fees are for one academic year only and will not carry over from one school year to the next. For enrollment during the school year, pro-rated cost adjustment will be made based on the remaining qualifying days. For example, if the student joins the lunch plan from the 2nd half of the school year, the annual fee will be pro-rated at 50%.

PAYMENT DATE: Annual plans can be paid any time from May 18, 2015 to August 25, 2015.

BANK TRANSFER: Payment can be made by bank transfer to the Cezars Kitchen bank account. To ensure your payment is applied correctly, we request the following information to be either faxed to, 052-229-8590 or emailed to payments@cezarskitchen.com. Please include: (a) student's full name, (b) name on bank account and (c) school name. The total amount of the payment must cover the bank transfer fee.

Please make bank transfer to:

Account Name: Cezars Kitchen K.K. シーザスキッチン (カ)

Bank/Branch: Mitsubishi Tokyo UFJ Bank, Nagoya Eigyobu 三菱東京 UFJ 銀行 名古屋営業部

Account Number/Type: 0458484, Futsu Type 普通

INVOICE: Cezars Kitchen can provide an invoice in either the family or company name upon request.

REFUND: In principal, refunds are not available for the Annual Lunch Plan unless the child is withdrawing from the school in the middle of the academic year. For the Annual Lunch Plan, the amount of the daily lunch costs (example ¥650 for high school), multiplied by the remaining eligible school lunch days will be refunded. The completion of the Cezars Kitchen Refund Form is required.

A LA CARTE OPTION: In addition to the daily lunch, Cezars Kitchen is open for service from 7:30 am to 4 pm, offering a wide variety of morning and afternoon a la carte (snack) choices. Parents may choose the Annual Lunch Plan and include additional funds to the child's account in increments of 10,000 yen. This money will be set aside for snack purchases throughout the school year. If any money remains at the end of the school year, the balance will automatically carry forward to the next school year.

BASIC PLAN OPTION

[A] Classroom Delivery Lunch	Kindergarten	¥463 (500 tax incl.)
[B] Elementary Lunch	Grades 1 - 4	¥538 (580 tax incl.)
[C] Secondary - Adult Lunch	Grades 5 - Adult	¥602 (650 tax incl.)

PREPAYMENT: The minimum deposit amount is ¥10,000. To avoid a zero balance and the hassle of making continual payments throughout the year, Cezars recommends the following guidelines:

Usage Recommendations	Deposit Amount
Use account for snack time and the occasional lunch	10,000 yen
Daily lunch usage. Depending on snacking, this plan should cover around one semester of usage.	50,000 yen
Daily lunch usage. Depending on breakfast and afternoon snack programs, the deposit should cover most of the school year.	100,000 yen

PAYMENT DATE: Prepayments can be made anytime, including over the summer holidays by Bank Transfer & Paypal. Cash payments are only accepted when the kitchen is open.

PAYMENT OPTIONS: Cezars Kitchen offers three easy ways to make a prepayment for your child's lunch account. Please note that some methods may take longer to complete due to the bank's processing time. Accounts are adjusted once the payment has cleared the bank, not necessarily on the day payment is made.

1. Cash (Pay directly at school cafeteria, payment hours: 7:30am to 10:30am / 3pm to 4pm)
2. Bank Transfer (Visit <https://cezarskitchen.com/bank-transfers/> for more information)
3. Internet, via Paypal (Visit <https://cezarskitchen.com/online-prepayment-options/> for more information)

REFUND: Cezars Kitchen will refund remaining balances by *bank transfer* to a Japanese bank account, if you or your child is leaving the school. The completion of the Refund Request Form is required. The form is available from your school's cafeteria or by visiting www.cezarskitchen.com. In the case of international transfers, any transfer fees will be deducted from your account balance. In the event the total remaining balance is 3000 yen or less, the refund is handled at the school cafeteria.

NEW ACCOUNT REGISTRATION FEE: Cezars Kitchen charges a one-time new account registration and setup fee of 1000 yen for all Basic Lunch Plans. This fee is automatically applied to all new accounts at the time of first prepayment. Regardless of the deposit amount, the fee is the same. Annual Lunch Plans are exempt from paying this fee.

SCHOOL LUNCH

EXPLANATION SHEET

CASHLESS CAFETERIA: Cezars Kitchen works on a debit account system that enables all users to enjoy our services without the need for using cash on a daily basis. No need to send your child to school with daily lunch money or carry lunch tickets. Our state of the art easy-to-use point of sale system allows for quicker transactions at register, reducing congestion & allowing children more time to eat their lunch.

1. More payment options: Make payments either by bank transfer, online with Paypal or cash at the cafeteria.
2. Allergy alerts: Place allergy messages on your account to protect your child from potentially dangerous situations from eating food that he/she has an allergy to.
3. Set Restrictions: Monetary restrictions (Spending limits) or food restrictions (No snacks, only set meals, etc) can be added to any lunch account.
4. Built-in security: Reduce risk of theft, loss of lunch money or bullying that can happen with cash. Accounts include student pictures and secret four digit pin numbers.
5. Audit ability by parents: Go online and view daily purchases and payment history, twenty-four hours a day.

HOW TO CREATE YOUR ACCOUNT: Data to create accounts is provided automatically at the beginning of the school year. New children entering the school mid-semester will need to complete a New Account Form, available at cafeteria or by download, at <https://cezarskitchen.com/for-parents/get-started/>

HOW TO ACTIVATE: Activating your account is made easy with your initial deposit. Choose either a Basic Plan (minimum deposit of 10,000 yen) or purchase an Annual Plan.

RECEIVING AND USING YOUR PIN NUMBER/ID: A private, four-digit personal identification number is automatically assigned to each new account (no actual card). To receive your PIN number, either stop by the cafeteria or contact our Customer Service Office by telephone (052-229-8571) or email (info@cezarskitchen.com).

USING YOUR ACCOUNT: Using your account and navigating through the cafeteria is a breeze, take a tray and pick-up our food items. After you have everything, head over to the register and enter your four-digit PIN number using the key pads. Cashiers are happy to assist you with any questions.

MANAGING ACCOUNT: For a Basic Plan, every time you purchase breakfast, lunch or afternoon snacks, your account records the purchase and deducts the funds from your remaining balance. Once your account reaches a low balance (3000 yen), top-up the account by making another deposit.

DEFAULT DAILY SPENDING LIMIT: In addition to lunch service, Cezars Kitchen offers a wide variety of a la carte items, including morning breakfast and afternoon snack times. To support families with managing their account(s) and preventing overspending, a default daily spending limit of 1500yen is automatically placed on all children lunch accounts. We welcome families to lower (raise) this amount to meet your family's preference.

ZERO BALANCE: Please monitor your child's account and top-up the account balance when it reaches 3000 yen. Parents using PAMS, our free online **Parent Account Management System** can receive email notifications alerting them of low balances. For more information on PAMS, please visit their website, <https://paypams.com>. Zero balance accounts require a top-up before further spending is permitted.

EMERGENCY LUNCH SERVICE: A student with a zero yen account balance or a child who does not have an active lunch account may be served a plain sandwich with drink for the price of 200 yen. It is Cezars Kitchen goal to provide students with some nutrition even in the event the account balance is zero.

pay pams

Parent Account Management System

A Great System for Parents

- View lunch account balances 24 hours a day from the convenience of your home
- Monitor what your child eats online
- Place entire family under a single account!
- Receive e-mail notification of meal account
- Enjoy the convenience, security, and control

<https://paypams.com>

**FREE
VIEWING
SERVICE**

**NO
MORE
LOST
MONEY!**

**Simple,
SAFE & SECURE**

► **paypams** : Parent Account Management System

PayPAMS is a **FREE** internet account viewing service provided by **Cezars Kitchen for PARENTS.**

Date	School	Action	Description	Debit	Credit	Day End Balance
Meal Account Statement						
Student: Thelma, Traci L.						
Report Type: Daily balance & transactions & cafeteria purchases						
Date: From: 11/20/2006 To: 11/21/2006						
11/20/2006	E134 Hous Elem	Purchase	Lunch	\$2.55		\$131.40
11/20/2006	E134 Hous Elem	Purchase	Lunch			
11/20/2006	E134 Hous Elem	Purchase	Lunch Account	\$0.55		
11/20/2006	E134 Hous Elem		fruit drink - \$0.95			
11/20/2006	E134 Hous Elem	Total				
11/21/2006	E134 Hous Elem	Purchase	Lunch Account	\$3.00	\$0.00	\$128.40
11/21/2006	E134 Hous Elem		DEIN BLUE BOTTLED WATER - \$0.75	\$3.00		
11/21/2006	E134 Hous Elem		ELEM LUNCH ENTRY - \$2.00			
11/21/2006	E134 Hous Elem		FRUIT VEGETABLE - \$0.55			
11/21/2006	E134 Hous Elem	Total	grande \$ - \$0.95			
11/21/2006	E134 Hous Elem			\$3.00	\$0.00	\$124.95
11/21/2006	E134 Hous Elem			\$1.00	\$0.00	\$123.95

CEZARS
KITCHEN